

Annual review of Councillor Janice Long

I submit the following review as activities I have participated in as a councillor over the Municipal Year 2010/2011.

Local ward work:

I have maintained regular contact with residents throughout Harlesden. I organised a petition on the extension of a CPZ. I attended the Church Road Multi Agency Meeting which aims to improve public safety and the environment in the Church Road shopping area.

Surgeries held:

I attended advice surgeries on the 2nd and 3rd Saturday of each month at Harlesden Library. I have also dealt with case work via the phone and email, home visits and meeting people whilst out and about in the ward.

Council meetings attended:

I have a good record of attendance at Council meetings. I became a member of the Planning committee in July 2010 and was also a member of the Budget and Finance Overview and Scrutiny committee, Alcohol and Entertainment Licensing committee, Staff Appeals, and the General Purposes sub-committee. I also chaired the Harlesden ACF. I regularly attended the Highways Committee, Disabled Service User Forum and the Private Sector Housing Forum.

Community meetings attended:

I regularly attended meetings of residents associations, Harlesden Area Consultative Forum, Harlesden and Brentfield Housing Board, HEART, the Safer Neighbourhood Team (SNT) Harlesden Ward Panel and Harlesden Town Team. I also attended various events at the Unity Centre, Church Road.

Work in respect of which a special responsibility allowance is paid:

I became Chair of the Harlesden Area Consultative Forum and endeavoured to get issues raised by the community on the agenda. I was a Board member on Brent Housing Partnership and was chair of the Personnel and Remuneration sub-committee and a member of the Service Delivery sub-committee.

Participation in outside and governing bodies:

I am a governor at Newfield Primary, Longstone Avenue. I am a member of Brent Fairtrade Network and as well as attending meetings I attended several public events to promote Fairtrade.

Training events attended:

COUNCIL Corporate Strategy, Overview & Scrutiny, Staff Appeals Training, Making a good planning decision, Standards and Members Conduct, Partnership

Briefing – SNT Ward Panels and Community Payback, The Licensing Act 2003, Standards Committee Networking event, Redesigning Local Services, Ward Working - Maximising the Potential

BHP The Role of the Regulator. Effective Meetings, The Board as a Housing management and regeneration company, Housing Finance & Business Plan, The Board as an Employer, Introducing the Almo Family - an induction seminar for ALMO Board members, Health and Safety Training, Development, Regeneration and Partnerships, Equality & Diversity Training, Corporate Governance II, Delivering Accountability, Tenant Empowerment, Presentation Skills, Risk Management

SCHOOL GOVERNOR Governors Conference 2010, Managing Complaints, Finance - Jobs For The Summer, Special Educational Needs (SEN) Developments

Other achievements throughout the period:

I initiated resident meetings at Odeon Court with the RSL landlords. A landscaping scheme in the car park has tidied up the area and a parking scheme introduced, meaning residents can park.

Form completed on: 19 June 2011